



Entity Name:

Compilation Terms

I instruct Business Like NZ Ltd to prepare special purpose financial reports and income tax returns for above named entity for the year ended 31 March 2018. I undertake to supply all information necessary to carry out such services and accept responsibility for the accuracy and completeness of such information or failure to supply relevant records and information.

Interest RWT Certificate

Contact Information

Address: _____

Phone: _____

Email: _____

Compilation Terms

Has the nature of your business changed from (Year Start Date) to (Year End Date)? If so, please provide details.

Have any of the above contact information changed? If yes, please provide details.

Account Manager

As well as your usual partner contact, should you have any queries, please contact your Account Manager on 09 262 0726 or info@blnz.co.nz

Dated: _____

Name of Signature: _____

Signed: _____

Please complete the checklist on the next page to ensure you have provided all the applicable information.

Without the signed terms of engagement above and information we cannot schedule your work.



Entity Name:

Records Required from 1 April 2017 to 31 March 2018 for the above

Enclosed N/A

Table with 3 columns: Description, Enclosed, N/A. Rows include Bank Statements, Loan Statement, Interest RWT Certificates, Rates and Insurance Invoices, Rental Statements, etc.

Mixed Use on Assets from 1 April 2017 to 31 March 2018 (if applicable)

YES No

These are assets used for both private and business use, for example, baches or holiday homes

Table with 3 columns: Question, YES, No. Rows include: Is the asset not used for at least 62 days in the financial year?, Is the asset used privately?, How many nights was the asset used privately?, etc.

We will contact you with a specific comprehensive questionnaire if the mixed use asset rules apply you.

Checklist for Trusts from 1 April 2017 to 31 March 2018 (if applicable)

Enclosed N/A

Table with 3 columns: Question, Enclosed, N/A. Rows include: Were there any changes to beneficiaries or trustees?, Did any settlor or trustee move to a different country?, etc.